

**NORCOM  
9-1-1 USER BOARD MEETING  
MINUTES**

**January 21, 2009**

**PRESENT:** Dan Johnson, Brent Earhart, Kevin Hendricks, Rod Yoder, Greg Dyke, Don Fleck, Paula Smith, Gordon Jensen, Charlie Blevins, Pete McCallum, Jay Hannon, Paul Iverson and Bryan Lee. Staff: Gina Audritsh

**The User Board Meeting was called to order at 2:04 p.m. by Chair Dan Johnson.**

**Introduction**

Introduction of Charlie Blevins who is acting Chief of Woodburn Police.

**Minutes**

Brent Earhart moved to approve the minutes as presented. Paula Smith second the motion. Motion carried with all in favor.

**Minutes stand as written with no opposition.**

**Bills**

**Motion made by Rod Yoder to approve the bills as presented. Paula Smith second the motion. Motion carried with all in favor and no opposed.**

**Annual Audit**

**Gina presented the Annual Audit for approval. The Audit Report had been sent to all board members previously via email. The floor was open to questions. Gina advised that the audit was clean and no material weaknesses or findings with the audit report form the auditors. There was a continued notation for this being the final year on the amount of money that is deposited in the checking account and whether it is insured for over \$100,000. Gina advised that West Coast Bank is registered for funds to be secured for up to \$150,000 so this should not be a continued notation in the audit report after this year. Gina has registered our account with the State Finance Division.**

**A motion was made by Kevin Hendricks to accept the audit report for fiscal year 2007-2008 with the correction to the Board Representative name for Monitor Fire District. Rod Yoder second the motion. Motion carried with all in favor and no opposition.**

A final copy of the ORS190 Agreement was distributed without the signature page as we are waiting for three signatures. The Agreement has been adopted by two of the three agencies however the signature page has not returned to date. Gina will provide the final signature pages when completed.

### **Executive Committee**

A motion was made to elect Rick Lewis to the Executive Board as the law enforcement representative and Rod Yoder elected as the fire representative in addition to the three (3) chair persons.

The NORCOM Executive Council includes:

Rick Lewis – Silverton Police Department

Rod Yoder – Aurora Fire District

Gordy Jensen – Silverton Fire District – Board 2<sup>nd</sup> Vice Chair

Brent Earhart – Mt Angel Police Department – Board Vice Chair

Dan Johnson – Monitor Fire District – Board Chair

**Motion made by Kevin Hendricks to accept the above positions. Gordy Jensen second the motion. Motion carried with all in favor.**

### **Woodburn Ambulance Contract:**

Tabled.

### **CAD to CAD Update:**

Gina is still working with the CAD Vendors and the programmers to determine the cost associated with the project. Gina has discussed the potential of using UASI Grant dollars for the project shared by Clackamas County. CCOM had offered up the use of the UASI grant contingency dollars but they had yet to receive approval from the communication group in the metro area. We are waiting for hard costs from New World Systems before we move forward on the grant request. Gina will have more to report at a later date.

### **Opps 38:**

A brief discussion with those agencies that are utilizing Opps 38 took place. Gina was asking for feedback if there has been improvement now that it has been in operation for about 4 months. No complaints or concerns were addressed. Rod advised we are still trying to determine if we can leave patched permanently or if it will use too much band width.

## **Information Share**

Brent Earhart – Mt Angel PD advised that from the outside looking in that Kevin and Charlie did an excellent job facilitating all the needs for the community and their departments during the December 12<sup>th</sup> Bombing Incident.

Charlie Blevins – Woodburn PD extended his appreciation and gratitude to Jay, Paul and Kevin of Woodburn Fire District for their hospitality during the December 12<sup>th</sup> Incident.

Charlie gave a brief summary of Scott Russell and his leaps and bounds improvement that he is making. Charlie advised that the temporary Captain position for Woodburn Police has been granted to Jason Alexander. Charlie thanked the Fire Districts again for their assistance during the December 12<sup>th</sup> as they did an amazing job of hosting the law enforcement agencies working on the investigation. Charlie shared that NORCOM did a fantastic job during the entire incident.

Rod Yoder – Aurora Fire advised they are waiting for radios from the county grant. Rod also discussed that they are reviewing the change in their Burn Number to utilize the existing number that NORCOM maintains and the existing language. Rod will follow up with Gina at a later date to discuss how to transition.

Rod Yoder referenced a medical call in their district where the dispatcher made the life saving difference. Rod wanted to make sure that the dispatcher knew that had she not taken the actions and provided pre-arrival instructions to include thinking outside the box to tell them to unlock the door before performing CPR that this woman would not probably be alive today.

Don Fleck – Mt Angel Fire advised that he and Gordy have been working with the Mt Angel Abbey to move the North 7 Radio equipment and antenna.

As a reminder this is the plan to move North 7 to the alternate location in anticipation of improving the radio communication for North 7 and then moving to a single tap out channel.

Pete McCallum – City of Woodburn shared his view that a high degree of professionalism was demonstrated throughout the December 12<sup>th</sup> incident and following. Pete also shared that he knows that the public had their eyes open to public safety and what it means and he hopes that the eyes remain open.

No further business to report or information sharing. Reminder that the next user board meeting will be an executive council meeting.

**Meeting adjourned at 3:00 p.m.**  
**Next meeting scheduled for March 25, 2009 at 0900.**  
**Executive Council**  
**Mt Angel Public Library**