

**NORCOM
EXECUTIVE BOARD MEETING
MINUTES**

April 20, 2011

PRESENT: Dan Johnson, Gordon Jensen, Rick Lewis, Rod Yoder and Paul Iverson.
Staff: Gina Audritsh

The Executive Board Meeting was called to order at 9:05 a.m. by Chair Dan Johnson

I Minutes

Motion was made by Rod Yoder to approve the meeting minutes from the Executive Meeting on December 15, 2011. Motion seconded by Rick Lewis. Motion carried with all in favor.

II Bills

Gina presented the three months of Bills for acceptance. Discussion about ODS Insurance and the monthly premium. Motion made by Rick Lewis to accept the Bills for December 2010 thru March 2011 as presented. Motion seconded by Rod Yoder. Motion carried with all in favor.

III New Business

Radio Discussion:

Discussion took place with reference to the Narrow Band process and the timeline; it was agreed in concept that NORCOM would like to be all narrowband by December 2011 in effort to have adequate time to test and make modifications if necessary prior to the January 2013 mandate.

Discussion took place about the Marion County Radio Shop Tower location and when it will be completed and what is going to be moved to that site. It was discussed that we would like to move North 1 and North 6 to that location. We agreed that North 6 should be moved first and then give an opportunity to test and determine if a good location for North 1 as well. The elevation is higher and less restrictions than the MaClaren site.

Gordy advised that he has a small electrical building that can be installed at the Mt Angel Abbey Water Tower location and that he has approval to mount underneath the tower therefore additional expense is not necessary to relocate the power and will avoid trenching under the concrete. Gordy will coordinate the installation with the Abbey personnel and then will work with Complete Wireless to move the equipment into the new electronics building. Gordy was able to receive the building through a gift by donation. Gina will work on drafting an agreement that we can use to facilitate the partnership with the Abbey and it was agreed that NORCOM should offer some funding for the use of the electricity.

Monitor Fire District reported that North 7 is working fine and Mt Angel Fire District has had no problems with North 7.

It was agreed that Gina needs to work with Marion County Radio Shops and Emergency Manager to coordinate the equipment needs and space that we would like to use at the Crosby Road site and what all frequencies that they will install; we need to potentially talk about combining equipment and what that will cost to facilitate.

Marion County Sherriff Consolidation Meeting:

Dan Johnson explained that Sherriff Myers is considering using the MCIC as the review committee on the consolidation topic. Jason Myers is also looking at using Grant Dollars through the County Emergency Managers office to fund and facilitate a plan and process. A subsequent meeting is being scheduled with all centers and their representatives in the near future. Rod Yoder shared that it would be good to identify what the cost savings would be with a consolidation. Both Dan and Rod concurred that a consolidation would be good if we were all working together but the concern is the funding required to make it happen and then also if it would be a potential cost increase to some of the smaller agencies to help fund larger projects and radio systems for larger agencies. The cost of overhead and values need to be identified.

It was the consensus of the Executive Board that an independent outside consultant would be beneficial. ESC {Emergency Services Consulting} was recommended by Rod Yoder; they have been in the business of emergency communications for awhile and understand the business and the service needs. Rod spoke to them recently at a conference. It was recommended to bring in a consultant or two to present to the Sherriff group in the future to explain what they can do and how it would fit into the vision of the county.

SHSP Grant:

Gina and Paul advised that we are still waiting on the grant to be approved from Washington D.C. This has been a long and learning process.

Good of the Order:

Rick Lewis inquired if NORCOM would be pursuing the Accreditation Process. Gina advised that the agency looked at that a few years ago and didn't have the staffing time to devote and needs to reevaluate again and understands that both Silverton and Woodburn PD have been through the process so much of the modifications that NORCOM would need to make to qualify may have already been accomplished. Gina advised that she will look into this more after the summer months when our staffing is more stable with the two leaves that are current and then vacations.

Rick Lewis also advised he does support the concept of Consolidation and he does think that the MCIC is the appropriate for discussion; but that the MCIC does need to be more formalized as a group. Rick also advised if we are going to do a study we need to have a specific organization structure to provide the person conducting the study. The concept of becoming a Special District was also addressed.

Meeting adjourned at 10:07 a.m.

Full User Board Meeting

June 16th at 10:00 a.m.