

**NORCOM
9-1-1 USER BOARD MEETING
MINUTES**

June 20, 2007

PRESENT: Scott Russell, Shawn Baird, Vince Herman, Gordon Jensen, Vasily Hansen, Kevin Hendricks, Dan Johnson, Pete McCallum, Brent Earhart, Rick Lewis, Jay Hannon, Paul Iverson, Greg Dyke, Rod Yoder, Carol Ruef, Dan Mullen. Staff: Gina Audritsh
Guests: Shawn Mangun and Brad Johnson

The User Board Meeting was called to order at 2:00 p.m. p.m. by Scott Russell.

I Minutes

A motion was made by Vince Herman to approve the minutes as presented. Motion seconded by Brent Earhart. No discussion. Motion carried with all in favor.

II Bills

A motion was made by Shawn Baird to approve the bills as presented for May and June 2007. Motion seconded by Vince Herman. Motion carried with all in favor and no opposed.

III New Business

User Board Meeting closed at 2:05 p.m. hours.

Public Hearing Open at 2:06 p.m.

The Budget was presented to the User Board as approved by the Budget Committee. Gina identified the excel sheets in packet and presented the resolution.

No public present, no public comment to be considered.

Budget hearing Closed at 2:10 p.m.

User Board Meeting Re-convened at 2:10 p.m.

A motion was made by Shawn Baird to adopt Resolution 2007-01. Motion seconded by Dan Johnson.

Discussion: Rick Lewis inquired when contract negotiations begin again. Gina advised they will begin this fiscal year with wage increases to be effective the following fiscal year based on contract agreement.

Motion passed with all in favor and no opposed.

Voter Discussion: Gina explained some of the problems that we have had with moving the voter to Woodburn and enabling the two transmit sites [Woodburn and Silverton]. Gina asked Brad Johnson of Complete Wireless Solutions to join us at the User Board Meeting to answer any questions that the board may have and to explain the process of the voter receiver and how the two transmitter sites work to provide communication to NORCOM from the Silverton area and the other surrounding user areas.

Brad provided additional information to users about the voter and the transmit and receive and how the system works. Discussion about voice clarity and how some of the user agency plectrons are having trouble. We discussed the PL Tones and how that should improve the interference factor. Gina reminded the board to contact their neighboring jurisdictions to add the PL Tone of 123 to their radios so they can continue to communicate with NORCOM on mutual aid calls.

IV Old Business

User Fee Discussion: Gina provided information to the board about the ORS190 Agreement and how it pertains to the legality of voting and having a quorum to pass or adopt new user fees. Gina also provided information as obtained through legal council if the previous motion at the May User Board Meeting was valid or not. It was agreed through legal that the motion as taken at the board meeting did not pass, as there must be a valid quorum of the entire user board to make changes to the user fee calculation or to conduct any business. Gina expressed that we also need to make the ORS190 Agreement whole by including a copy of the user fee funding mechanism to the 190 Agreement as an amendment as identified in the ORS190 Agreement. Further discussion continued amongst board members.

Scott Russell made the recommendation that we table the discussion of the user fee calculation-funding topic for a later date, as we need 12 votes to make a change.

Rod Yoder expressed his desire to continue the discussion as we have asked Gina to provide a lot of research and documentation and seems appropriate to continue until a consensus or new formula can be reached. It would seem like a waste of time and resources if we stopped the discussion and process at this point.

Shawn requested that we review the ORS190 Agreement in more detail. Kevin and Rod expressed that they didn't believe we had a 2/3 majority at the meeting when the 1st user fee change was adopted.

Shawn advised his concern that we may not have legally passed the budget process and he would not have made the motion had he realized that we may not be in compliance with the ORS190 Agreement.

Discussion continued with the user fee formula not being attached the ORS190 Agreement and if that makes the formula valid or not. Rod concluded that in order to

make a valid change to the user fee formula we need a 2/3 vote of the membership. Rod continued with the desire to find out when the last time we had a valid user fee formula adopted in accordance with a valid vote.

Scott reviewed the questions that the board would like to have answered:

Would like to know if the prior and current budgets that were adopted with out a 2/3 vote of the membership were valid?

Would like Gina to check and see if there were 9 people or not at the funding meetings with the budget.

How legal was the funding formulas with the budget process and does it need to be attached to the ORS190 Agreement as an amendment?

Rod continued the discussion about the change of user fee formula and said he liked the last motion that would have each discipline maintain their own % and then determine their funding within their own discipline.

Discussion occurred about the ability to use a proxy vote to be included in a 2/3 majority vote to change the agreement or part of the agreement [user fee]. Discussion included various user agencies asking who has a proxy vote and which agencies are not on file with NORCOM as valid representatives for voting.

Dan Johnson reiterated that the discussion about the change in user fee calculation should continue and should not be dropped.

The Intergovernmental Agreement between the Silver Falls and NORCOM was brought up to include that the five Silver Falls agencies did not get calculated at the 43% / 57% split. When the Silver Falls Agencies came over to NORCOM they should have been re-evaluated with the split and all other user agencies should have been re-calculated, said Kevin.

Gina will distribute a copy of the Silver Falls Agreement with NORCOM to each user agency for review and future discussion. Gina expressed that they came into NORCOM utilizing their current user fee formula because at the time NORCOM was using the 3% increase formula and there was no valid calculation to fit the agencies into based on call volume or population served.

Gina expressed the desire to obtain a copy of the current user representatives as voting delegates for NORCOM. Gina will send out a request via email and a sample document that can be used.

More discussion continued with reference to the Intergovernmental Agreement between

NORCOM and Silver Falls. The discussion included that those 5 user agencies did not have to pay a 10% start up fee that is identified in the ORS190 Agreement. Dan Johnson expressed we should have readjusted the mix of the 3%.

It was agreed that we need a legal interpretation on what we should be doing. Shawn expressed the desire to have a legal interpretation of the following questions and quickly.

What is the last legal form?

What do we want for the next year?

Gina will contact legal council immediately and forward the clarification via email to all user agencies prior to the next user board meeting with sufficient time to review.

Shawn expressed that the 3% that we have been operating on has been a luxury on how to plan for each year and know what is not going to increase about the 3% difference. As leaders that puts pressure on us to figure out the questions rapidly.

Scott expressed the desire to find a way to make a consensus to change or leave as it is so members are not shocked with a significant increase. Scott asked if the board has a desire to have a working group to bring ideas back to the group?

Shawn advised we already went through the options, he would like to see a working group look at a specific option / funding formula to bring back out with a working group included for both disciplines and then bring back to the board as a solution.

Direction to working group would include: To look a specific formula to present back to the entire board.

Kevin expressed the desire to recap and determine where we are at this point in the meeting and the future discussions.

Dan Johnson expressed the desire that we stop worrying about the past and concentrate on the future. Dan also expressed that we all want to keep the center operating and don't want to see high increases in fees.

Summary that was provided: What is the current status and then we will determine if a work group is necessary? Understanding and having a consensus that the budget rates we adopted are valid to operate this fiscal year.

V. Information Share

Email for the Nextel's is not currently working but is expected to be resolved in the next couple of days. The problem is with the City of Woodburn Internet Server and not recognizing certain protocols that are associated with the third party software and the Nextel text messaging. Gina is aware of the problem and the IT staff is aware of the problem but working on the solution. Traditional alpha paging is operational.

Kevin brought up the possibility and brief discussion of erecting a 300-foot tower on property within the district for the benefit of both law enforcement and fire agencies for NORCOM communication. More will follow at a later date.

User Board Meeting adjourned at 2:10 p.m.

**Next User Board Meeting
NORCOM / WPD Facility
July 25, 2007
9:00 a.m.**