

**NORCOM  
9-1-1 USER BOARD MEETING  
MINUTES**

**August 10, 2005**

**PRESENT:** Jeff Fossholm, Brent Earhart, Rod Yoder, Reed Godfry, Greg Dyke, Gordy Jensen, Paula Smith, Vince Herman, David Dryden, Jay Hannon, Tom Tennant, Shawn Baird, Alan Shane, Pete McCallum, Kevin Hendricks. Staff: Brenda Weaver and Gina Audritsh. Guests: Kathy Peck, Ben Smith, Don Mullen and Aaron James.

**The User Board Meeting was called to order at 12:07 p.m. by Shawn Baird.**

**Executive Session was called pursuant to ORS 192.660 (2)(d). All non-voting members were requested to leave the room with the exception of Brenda Weaver as she has been present representing the agency at the bargaining table.**

**Executive Session closed and the regular Board Meeting was called to order at 12:55 p.m.**

**I Minutes**

**A motion was made by Kevin Hendricks to approve the June '05 Board Meeting minutes. Vince Herman seconded the motion. Motion passed with all in favor.**

**II Bills**

**A motion was made by Pete McCallum to approve the bills as presented for June '05 and July '05. Motion seconded by Kevin Hendricks. Motion carried with all in favor.**

**III New Business**

**Fire MDC Overview:** Gina explained that each of the fire districts who have received MDC's through the Homeland Security Grant have them installed and the software is installed with training scheduled for later this afternoon, following the board meeting.

**Map Page Change Recommendation:** Rod Yoder prompted discussion regarding the change of the map page numbers to be consistent with the State Wide system rather than Clackamas County using one system and Marion County using another system. This conflict is especially prevalent with those fire districts that neighbor Yamhill County and Clackamas County with the map page numbers not being consistent.

Reed Godfrey has checked with Marion County Public Works and they are willing to

make the changes in their map creation software program for free, however there would be a cost associated for the printing of the individual map pages and any wall hanging maps that are necessary.

Discussion continued with the potential costs to districts and time associated with making adjustments. Reed inquired how much time would be required to make changes in the NORCOM CAD System. Brenda provided a visual and synopsis of what would need to occur with the CAD system and gave an approximate number of entries. To summarize this would be a very time consuming project. Gina reiterated that we do not have the staff time to make these changes, but certainly would be open to the idea of a Chemeketa Student to assist with making the changes.

It was the consensus that it would be a move in the right direction to change the map numbers for our dispatch response area and jurisdictions to be consistent with the state wide mapping system. It was agreed that this will be a time consuming project and will take coordination with NORCOM and the changing of the CAD system to reflect the new map page numbers and would be best if we make the changes by district.

Rod Yoder and Reed Godfrey will work together as a committee and will report back to the Board and/or fire districts with a time line and potential transition plan.

**Phase II Wireless:** Gina provided the board with an update of the center being Phase II Wireless compliant with the mapping data and trained by the end of August. Training will commence on August 25<sup>th</sup>. Phase II Wireless will plot the location of the wireless callers with x and y coordinates on the mapping software, provided by Qwest. This will provide a location of the caller within a 50-meter radius.

**Director Contract Review:** Shawn Baird prompted a committee to review Gina's contract. Shawn advised the Chair and Vice Chair are automatically on the review committee and it would be nice to have a representative from the fire discipline. Rod Yoder was volunteered to serve on the committee.

#### **IV Old Business**

**Employment Recruitment Update:** Gina provided the Board with an update of the current vacancies and included the names and brief introduction of the new employees. Gina provided an update on the schedule conflicts due to on going priority vacations, paternity leaves and other day-to-day schedule conflicts. Gina expressed that the employees are working a great deal of overtime to cover the shifts. Gina expressed the desire to change the minimum staffing requirements to provide for some overtime relief to staff and requested input from the board with regards to service level requirements and if there has been a noticed difference during the hours we only have two personnel on duty. No comments received to indicate the change in minimum staffing requirement would be a concern for users. Brenda will be working on scheduled adjustments to implement the new minimum staffing standards

by the end of August. Input was requested with regards to patching the two law enforcement channels together when the need arises and two c/specialists are on duty. No concern was addressed.

**ORS190 Agreement Committee Report:** Topic and discussion tabled until further notice.

**Update on the Marion County Communications Plan:** Kevin provided an update with regards to the State taking over the coordination of the communication plan for Marion County along with the other counties state wide conducting the same process. The state has sent out an RFP and once received and reviewed a consultant will be accepted and assigned to Marion County and this may be the same consultant or firm that will coordinate on behalf of other counties within the state going through the same process. Kevin made the point of announcing that “change is good” and that everyone in the county needs to be open to change and open to working with various types of technology to make interoperability a success.

#### **IV. Information Share**

No further information was shared for the good of the order.

**A motion was made by Dave Dryden to adjourn the meeting. Paul Iverson seconded the motion. Motion carried with all in favor and no opposed.**

**User Board Meeting adjourned at 1:20 p.m.**

**Next User Board Meeting  
October 12, 2005  
Aurora Fire District**