

**NORCOM
9-1-1 USER BOARD MEETING
MINUTES**

October 15, 2003

PRESENT: Greg Dyke, Rod Yoder, Don Alleckson, Kevin Hendricks, Alford Pohlschneider, Scott Russell, Debbie Youmans, David Dryden, Alan Shane and Dennis Peterson.

The Meeting was called to order at 12:10 p.m. by Chair Shawn Baird.

I Minutes

The minutes of the August 20, 2003 User Board Meeting were approved by acclamation.

II Bills

A Motion was made by Scott Russell to approve the bills presented for August and September 2003. Motion seconded by Dave Dryden. Motion passes with all in favor.

III Old Business

Silver Falls 911 Consolidation: Gina provided the board with an update with regards to the consolidation project. A brief synopsis of the equipment that has been purchased to date and installed was provided. Discussion took place with regards for the request to transfer the Silver Falls 911 Center 911 calls to NORCOM as soon as possible due to employment status concerns at the Silver Falls center. Gina explained that discussion have occurred with both OEM and Qwest. It is at the request of the Silver Falls 911 Board to make the transfer occur as quickly as possible.

Executive Session under ORS 192.660 (1)(d) Labor Negotiations Discussion at 12:13 p.m.

The regular meeting re-opened at 12:17 p.m.

IV New Business

Jefferson Pilot – Agent of Record: A resolution was provided for board approval to change the agent of record for the Jefferson Pilot insurance account to a local agent.

A motion made by Dave Dryden to approve Resolution 2003-02. Motion seconded by Scott Russell. Motion carried with all in favor.

Payroll Processing: Gina provided information to the board supporting an alternate third party payroll processing company, thus eliminating our contracted services with the City of Woodburn. Gina has already had discussions with the City and there is no concern of this impact other than health benefits and the need to change vendors.

A motion made by Al Pohlschneider to approve Resolution 2003-03. Motion has been seconded by Kevin Hendricks. Motion carried with all in favor.

Cellular Telephone Use: Discussion took place with reference to changing the personal cell phone use for business related matters to include a stipend for the supervisor(s) and the Director. Consensus of approval for amending the Norcom Personnel Manual to include an appropriate stipend, to be included in the payroll processing to ensure appropriate taxing occurs. Discussion took place regarding the tax amount reflecting the net dollar amount.

V INFORMATION SHARE

Kevin announced that services have been suspended for the Gervais Station.

Scott announced that the police department will be changing mobile communication technology from CDPD to GPRS.

Meeting adjourned at 1:05 p.m.

**Next Meeting
November 12, 2003
12:00 noon
Aurora Fire District**