

**NORCOM
9-1-1 USER BOARD MEETING
MINUTES**

November 12, 2003

PRESENT: Shawn Baird, Greg Dyke, Pete McCallum, Rod Yoder, David Dryden, Dennis Peterson, Alan Shane, Alfred Pohlschneider, Vince Herman, Don Alleckson, Kevin Hendricks, Scott Russell, Rick Lewis. Staff: Gina Audritsh

The Meeting was called to order at 12:02 p.m. by Shawn Baird.

I Minutes

A motion was made by David Dryden to approve the November 12, 2003 User Board Meeting Minutes. The motion was seconded by Scott Russell. Motion passed with all in favor.

II Bills

A Motion was made by Alan Shane to approve the bills presented for November and December. Motion seconded by Scott Russell. Motion passed with all in favor.

III Old Business

Supplemental Budget Hearing:

At 12:15 hours the Supplemental Budget Hearing was opened. No public comment. Discussion of Resolution 2003-04 took place for discussion of increasing the NORCOM Operations Budget including User Fee Distribution assessed for the Silver Falls 911 Center Users.

Public Hearing Closed at 12:21 p.m.

Shawn Baird read Resolution 2003-04 by short title only. A motion was made by Kevin Hendricks to approve Resolution 2003-04. Motion seconded by Scott Russell. Motion carried with all in favor.

ORS190 Agreement:

Gina will draft an amendment to the ORS190 Agreement for all agencies to sign so long as there are no recommendations to change the content of the original ORS190 Agreement adopted in 1995. Gina will review the 190 Agreement for language and send copies to the Board of Directors for Silver Falls 911 Agencies. Gina will drive the district prior to the next user board meeting to obtain signatures from all districts.

Election of Officers for NORCOM User Board:

Nominations were open for the election of officers to the User Board for a two year term from January 2004 to December 2006.

A motion was made by Kevin Hendricks to appoint Shawn Baird as Chair, Scott Russell as Vice Chair and Rick Lewis as 2nd Vice Chair. Motion was seconded by Dave Dryden.

Discussion included that these are the individuals that were instrumental in the process of consolidation of NORCOM and SFCC and because the process is continuing it would be beneficial for these representatives to continue in the board positions.

Motion carried with one opposed [Shawn Baird] and all others in favor.

800 Burn Recording Number:

Discussion took place regarding the burn recording information number that NORCOM maintains for all districts. It was brought to our attention in August of 2003 that some phone prefixes were not able to call the toll free burn number because it was not long distance to the number. The two phone exchange companies that this affects are Verizon for Newberg phone prefixes and Century Tel for Aurora prefixes. Gina has been working with Qwest, Verizon and Century Tel to resolve this problem. Multiple testing has occurred each month from various phone extensions within all phone exchanges and we have been forwarded to multiple divisions of the three phone companies with no solution to the problem to date.

Al Pohlschneider expressed concern for finding a solution to the problem prior to the end of December because of the phone book listings due by the end of the month. Gina expressed concern for the same reasons and has shared with each of the phone companies but is at their mercy.

Emergency Radio Protocol:

Scott Russell shared that with the assistance of his staff and NORCOM a shared emergency radio protocol is being developed and Scott would be willing to share the draft copy with each of the user agencies prior to adopting for feedback. Scott encouraged each of the police agencies to do testing from both mobile and portable radios on each of the police radio frequencies that Norcom can monitor to ensure that adequate communication is available in case requested to switch channels. Rick Lewis advised that the mobiles in Silverton work on the Woodburn/Hubbard police frequency to Norcom, however the portable coverage is poor.

User Board Meeting adjourned at 12:57 p.m.

**Next User Board Meeting
February 25, 2004
Monitor Fire District**