

**NORCOM
9-1-1 USER BOARD MEETING
MINUTES**

November 19, 2008

PRESENT: Don Fleck, Gordon Jensen, Rod Yoder, Greg Dyke, Brent Earhart, Pete McCallum, Vasily Hansen, Jay Hannon, Paul Iverson, Shawn Baird, Kevin Hendricks, Scott Russell, Dan Johnson, Dan Mullen, Christie Huston. Staff: Gina Audritsh and Brenda Weaver Guest: Kathy Peck

The User Board Meeting was called to order at 2:00 p.m. by Chair Dan Johnson.

Introduction

Introduction of Christie Huston who is a representative of Hubbard Police Department.

Minutes

No discussion.

Minutes stand as written with no opposition.

Bills

No questions.

Motion made by Rod Yoder to approve the bills that were paid in September 2008 as presented. Scott Russell seconded the motion. Motion carried with all in favor and no opposed.

Executive Session

Non-voting members were asked to leave the room as the Board entered into an Executive Session pursuant to ORS 192.660 (1)(d) related to employee contract negotiations with legal council.

Executive Session concluded at 2:45 and Regular meeting reconvened.

CBA Ratification

A motion was made by Kevin Hendricks to approve and ratify the three-year agreement between NORCOM and the North Marion County Dispatcher Association effective July 1, 2008 through June 30, 2011. Motion seconded by Shawn Baird. Motion carried with all in favor and no opposed.

Resolution 2008-02

Gina provided an explanation and synopsis of the HRA/VEBA and how it relates to the Health Insurance Premium and Benefit to the Agency employees. Gina also acknowledged that a Flexible Spending Account would also be set up for the employees effective January 1, 2009.

A Motion was made by Scott Russell to approve Resolution 2008-02 establishing an HRA/VEBA with REIN and Associates. The motion was seconded by Brent Earhart. Motion carried with all in favor and no opposed.

Cook Paging Lease Line

Gina advised that the dedicated lease line for Cook Paging has been installed and is working without fail so far. Gina was successful in negotiations with Cook Paging to have them pick up the reoccurring monthly fee associated with the lease line and NORCOM picked up the cost associated with the installation of the line. Gina advised we will continue to maintain the USA Mobility dedicated lease line as that charge is picked up by USA Mobility and no cost associated to NORCOM and due to some devices on the system still being USA Mobility. We also have the back up dial up modem that can be a secondary line for Cook and/or USA Mobility in the event that a dedicated circuit would fail. The switch would require manual intervention. And the Nextel and Cell Phone Text messaging is continued to be maintained through the City of Woodburn's Email Server.

ORS190 Agreement

Gina advised that all NORCOM User Agencies have approved and signed the revised ORS190 Agreement. The lone signature that is waiting is the Marion County Sheriffs Office. Gina advised she had a good discussion with the Sheriff and he is currently reviewing the agreement and will present to county commissioners for approval. Gina encouraged the Sheriffs Office to participate in our meetings and the Sheriff will be delegating a member of his staff to participate on a regular basis.

A clean copy of the ORS190 Agreement to include all signature pages will be provided to all user entities as soon as gathering is completed.

Executive Committee

Chair Dan Johnson reminded the Board that at the meeting in January an executive council needs to be elected to include the existing leadership members and two additional user entities according to the ORS190 Agreement.

Budget Committee

Budget committee nominations were open and submitted as follows:

Dan Johnson
Brent Earhart
Gordy Jensen

A motion was made by Kevin Hendricks to elect the leadership [Chair, Vice Chair and 2nd Vice Chair] as the Budget Committee for 2009. The Motion was seconded by Dan Mullen. All in favor and no opposed.

Gina is working on the Budget and needs the user agency discipline percentage split by mid December.

Woodburn Ambulance Contract

The private services contract for Woodburn Ambulance is still under review and will be tabled until the January Board meeting.

MCIC Update

Kevin Hendricks gave a brief overview of the progress that the MCIC Executive Council has made with the leadership of Joe Parrott of Salem Fire Department. The Power Point presentation has been provided to most of the fire chiefs in the county through the Fire Defense Board meeting and presented to the MCIC Committee. Kevin presented to his Fire Board and they have supported their participation with the Intergovernmental Agreement.

CCOM CAD – to – CAD Interface

Gina shared information about the potential of joining with the PSAP's to the North of NORCOM to share CAD incidents and information in an interface that will provide for two-way communication with areas of our district that are mutual response or our agency response that we don't receive the original 911 call. Gina has been working with BOEC [the Portland 9-1-1 Center] and CCOM [Clackamas County Dispatch] for network connectivity and price for joining the system. Gina has submitted the network and technical information to our CAD Vendor [New World Systems] and our Technical Assistant in Eugene for input. The process is very similar to the COPLINK program that we are already participating with and uploading CAD data to for the law enforcement agencies. Gina will keep the board updated as to the progress and the feasibility of funding the project.

Legislative Update and APCO Strategic Plan

Gina provided each board member with a copy of the Oregon APCO Strategic Plan that developed over the past year by 9-1-1 Directors and other support staff associated with the 9-1-1 Profession and funding. Gina also advised that the “buzz” word for the Legislative Session this next year will be once again “consolidation.”

Information Share

Scott Russell of Woodburn Police Department advised that the City’s EOP was just completed and is currently under review by departments. Also advised that tonight [November 19, 2008] is the first graduating class of the CERT Team sponsored by Woodburn Police Department and there will be 15 graduating members.

Scott also advised that while in attendance at the IACP Meeting last week that he spent some time with the Vice President of New World Systems [CAD and RMS Software Vendor] and they discussed the progression of migrating from the IBM iSeries Platform Server to the MSP Product Platform. It is the desire of the police departments to continue movement in the direction of the MSP product which may have an affect on NORCOM and the CAD System and hardware. This will be a multi-year plan for the police department but wants to make sure that the board is aware of the direction that they are moving and will continue to communicate with Gina on the progress and process.

Gina advised that she has also been in contact with New World Systems for proposal information and would work with the police departments to see if there is value in shared hardware/software for the MSP product, maintaining the current system or looking at an alternate system.

Kevin Hendrics of Woodburn Fire District shared that he would like to continue with the process of testing the UHF Radio Frequency link for MDC units and if successful this could be an option for all departments to share that are using this technology.

Rod Yoder advised they are waiting for the final results for the voting with reference to their operating levy. Currently the levy is failing by 7 votes but they are still counting. They have been evaluating the funding requirements and creative ways of purchasing additional equipment through other departments rather than purchasing new equipment.

Gordy Jensen of Silverton Fire District advised that he and Don Fleck are continuing to work towards moving the North 7 antenna to the Mt Angel Abby and they have a meeting scheduled on December 5, 2008.

Don Fleck of Mt Angel Fire District announced that their annual breakfast is scheduled for Saturday, November 22nd from 7 am – 11 am

Dan Mullen of St Paul Fire District announced that following the breakfast in Mt Angel that St Paul is hosting their annual Turkey Shoot.

Brent Earhart of Mt Angel Police Department advised that collectively with the Fire Department they have their final draft of the EOP Published and available on Disk.

Dan Johnson advised that Monitor Fire District purchased a new engine.

Meeting adjourned at 3:20 p.m.
Next meeting scheduled for January 21, 2008 at 2:00 p.m.
NORCOM - Community Room